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Chief, Supply Operations Branch

17 April 1957

Chief, Depot Stock Control Section O/K

Study of Problems Surrounding DSCS Files

1. Attached is a study conducted and written by Mr. [REDACTED] Deputy Chief, Depot Stock Control Section. 25X1A9a

2. It is my feeling that it represents a complete and thorough analysis of the problems facing DSCS in this connection and that the solution to them is attainable, at least in part, through the adoption of Mr. [REDACTED] proposals. The problems, as he points out, are many and complex. The suggested program, if it is implemented, must be done with that thought in mind since it cannot be implemented in part without adverse effect on some other area of the program. 25X1A9a

3. His original recommendations called for an increase in the present personnel ceiling to the extent of one additional GS-7 slot. This was to separate the File function from the [REDACTED] Typing function and to allow for the experienced personnel necessary to supervise each of the components. Realizing that increases in personnel ceiling are difficult, if not impossible, in the foreseeable future, I suggested that Mr. [REDACTED] revise his recommendations to that extent and confine the organizational plan to the six recently approved slots plus the one GS-3 Clerk slot presently available. Although there is some question whether seven persons can perform, and keep current, the many facets of the combined functions, the idea is a good one and affords a sound base on which to build in the future. 25X1A2g 25X1A9a

4. I must commend Mr. [REDACTED] on this study and his manner of presentation. It is his hope and mine that it will be given favorable consideration since it strikes at a very vital function of this section. 25X1A9a

[REDACTED] 25X1A9a

ATTACHMENT:

Study of DSCS Files.

OL/SD/SOB/DSCS/[REDACTED]:ef 25X1A9a

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